PERSONAL INFORMATION Tamas Bogdan

 Uk, Weston Super Mare, North Somerset

 +44 7366848666

 tamas\_bogdan85@yahoo.com

Nationality Romanian

WORK EXPERIENCE

Period May of 2019- until present

Occupation Machine operator

Company name Bakkavor Desserts Highbridge Ltd

Responsabilities Loading trollers with cookies

Managing the line in the factory

Business area Factory

Period 2014-2018

Occupation Front desk officer

Company name Danydent clinic, Iasi

Responsabilities Managing the front-desk activity of the clinic,

Informing patients about the investigations offered

Tasks in terms of cashier, archive of results and secretariat activity

Answering phone calls and making appointments / reprogramming

Making orders to distributors

Business area Dental clinic

Period 2013-2014

Occupation Sales consultant

Company name Souvenir Shop in Camden Town, London, UK

Responsabilities Advising clients to buy shop products

Business area Commerce

Period

Occupation

Company name Responsabilities

Business area

2009-2012

Medical representative

SC Tehno Electro Medical Company SRL

Sales of dental products and medical equipment

Commerce

Studies

Period 2004-2009

Name and type of educational institution "Gheorghe Asachi" University, Faculty of Machine

Specialization Mechanical Engineering, Machine Building

Technology Profile

PERSONAL SKILLS

Mother tongue(s) Roumanian

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| UNDERSTANDING | | SPEAKING | | WRITING |
| Listening | Reading | Spoken interaction | Spoken production |  |

language(s)

English A2 A2 A2 A2 A2

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user [Common European Framework of Reference for Languages](http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr)

French A1 A2 A2 A2 A2

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| --- | --- | --- |
| **Aptitudes and Social Skills**  **Computer skills** |  | Serious and hard working  Ability to negotiate  Adaptability to new situations  Good command of Microsoft Office tools (Word, Excel, PowerPoint);  operating pc, internet, mail |

Other skills Certificate in Project Management

Masseur course at AJOFM qualification center, Iaşi

First Aid Driving license